

Kennedale Youth Association

By-Laws

Adopted April 2011

Article I-Name & Address

The name of this organization is “Kennedale Youth Association”, known herein as “KYA”. The office of the Corporation shall be P.O. Box 581, Kennedale, Texas 76060, City of Kennedale, County of Tarrant, and State of Texas. It is a non-profit organization.

Article II-Objective

Section 1

The purpose of this organization shall be to implant the ideas of good sportsmanship, honesty, courage, loyalty and reverence through instruction of any and all youth activities.

Section 2

This objective shall be reached by providing supervised competition, bearing in mind that attainment of exceptional skills and/or winning of games shall be secondary. The molding of good, healthy future citizens are of prime importance.

Article III-Policies

Section 1

This association will operate as a non-profit, non-commercial, non-sectarian and non-partisan organization as authorized by the State of Texas under Charter number 1277387-1 dated July 14, 1993.

Section 2

Any coach, board member, team parent, and other individuals participating in a leadership role is subject to a minimum five-year criminal index search. This includes and not limited to any felony or misdemeanor relating to a child. The executive board will make the final ruling on any questionable background, be approved by & signed by all 4 Executive board members.

Section 3

No rule shall be manipulated by interpretation to give an unfair advantage to an individual or team.

Section 4

- A. All Board members, Coaches, Team Mom/Dads, Parents and Players will abide to the KYA code of ethics. (Code of Ethics attached)
- B. The board members will be responsible for any and all penalties. The Board will have final word on the penalties that may be given. A majority of the board must be present to vote on any penalties.
- C. Failure to comply with the Code of Ethics will result in privileges removed from any KYA member.
- D. See Code of Ethics for the penalties that may be given in a timely manner.

Section 5

All situations cannot be anticipated and/or covered in writing. The Board will handle any of those situations not directly addressed in the by-laws. A majority of the Board must be present to vote.

Article IV - Membership

Section 1

Membership is awarded by completing the registration process including paying associated registration fees, signing the “KYA Registration and Medical Release” Form and agreeing to abide by the Code of Ethics. Only the signee is awarded membership.

Section 2

- A. The association shall be comprised of members whom are at least eighteen (18) years of age.
- B. All Board Members, Coaches, Team Moms/Dads, and Committee members will receive free membership.

Section 3

All current members in attendance will have voting privileges at all meetings. Membership will be verified by a membership roster and proper voting procedures will be followed: by the raise of the hands-general vote.

Section 4

A person must be a member for thirty days to have voting privileges.

Section 5

Membership shall be in effect for one year through month of issuance. (Example: 1/96 through 1/97)

Section 6

Additional one-year memberships may be purchased for \$5.00.

Article V – Meetings

Section 1

- A. Regular scheduled meetings will be held on the last Wednesday of each month with the exception of November which will be held the first Wednesday of December. There will be no regular Board meeting scheduled for December. Board meetings are subject to change with prior notice as deemed necessary by the Board of Directors.
- B. All meetings will be held at 7 PM at the Kennedale Baseball Facilities unless members are notified of a change.

Section 2

A majority of the standing Board Members must be present to have a regular scheduled meeting.

Article VI- Board of Directors

Section 1

“Board of Directors” will consist of the elected officers as described in Article VII.

Section 2

- A. Board of Directors will be elected every two years at the October meeting following an even or odd year schedule based on position held. Schedule is as follows:
 - President - Odd
 - Vice-President - Even
 - Secretary - Odd
 - Treasurer - Even
 - Commissioner of Baseball - Even

 - Commissioner of Football - Odd
 - Commissioner of Cheerleading/Drill Team - Even
 - Commissioner of Concessions - Odd
 - Commissioner of Fundraising - Even

- B. Board Members elected at the every two years meeting will serve a two-year term starting at the November meeting. Any board member elected at another time will serve the remainder of the 2-year term.
- C. Any vacant Board position may be filled by an interim officer until such time that an official election can be held. This should be done at the next regular meeting following proper voting procedures.
- D. Outgoing Board Members must remit KYA documents to the new board no later than the November meeting. Failure to do so will deny him/her and children from participation in KYA unless approved by the Board of Directors, at the discretion of the Board of Directors.
- E. If a person already holds an office and wished to run for a separate office, they must relinquish their current position before being added to the voting ballot.
- F. Active Board of Director members will receive a 50% discount on their child(ren)'s registration fees only. (This excludes direct uniform costs, buy-out fees and additional fees collected outside of registration fees.)

Section 3

- A. The Executive Board will be comprised of the President, Vice-President, Secretary and Treasurer
- B. Board members must attend at least eight (8) of eleven (11) KYA meetings, unless they have been excused any of the Executive Board. Failure to do so may result in removal from the Board, Roll Call will be taken at all general meetings.
- C. All board members must keep and maintain accurate records pertaining to their positions

Section 4

- A. Any member of the Board shall be required to resign if one of the following criteria are met:
 - a. A majority vote, of no confidence, of the eligible voters of KYA.
 - b. Twenty (20) percent of the voting members may petition for a vote of "no confidence" by the Board of Directors as to a Board member. The petition must be submitted in writing to the board, which in turn will review and vote to approve or reject the petition within fifteen (15) days of receipt of such petition. The vote must be passed by two-thirds (2/3) majority of the Board of Directors. Approval of the petition will result in the removal of the member(s) in question.
 - c. In the event that multiple complaints are brought to the Board in reference to a Board Member. Executive Board will review and make a recommendation on what actions to be taken. (Removal) In the event that the President and Vice-President is the Board Member in question, they will be replaced by another Executive Member. Person in question has right to know what complaint is about. (Ex President step out if issue is with him/her & remainder of Board will discuss and comeback to).

Article VII- Officers

Section 1

The elected officers of the Corporation shall be:

President
 Vice-President
 Secretary
 Treasurer
 Commissioner of Baseball
 Commissioner of Football

 Commissioner of Cheerleading/Drill Team
 Commissioner of Concessions
 Commissioner of Fundraising

Section 2

The duties and powers of the elected officers shall be as follows:

A. President

- a. To preside over all meetings
- b. To appoint committees and act as executive official presiding at all committee meetings.
- c. To break any tie votes resulting from a ballot decision
- d. To call all meetings as needed.
- e. To be Chief Executive Officer of the organization
- f. To perform such other duties as the Board of Directors shall prescribe.
- g. To go to all Executive Board members to fill vacant any vacant Board positions.

B. Vice-President

- a. To assume the President's responsibilities in the absence of the President.
- b. To perform functions given by the President
- c. To recount all votes
- d. To obtain all bids on pictures and trophies, and report them back to the Board
- e. To coordinate all activities involving pictures and trophies, including ordering and distribution of pictures and trophies.
- f. To review all written requests for bids exceeding \$1,000.00 making recommendations to the Board for approval.
- g. To assist the Commissioners with all purchases, if not agreed upon then go back to board
- h. To assist the Secretary in with the coordination of Team Mom/Dads for all sports.
- i. To help the Commissioners with all the School Board and City for the use of fields and gyms.

C. Secretary

- a. To take and preserve the minutes of all meetings
- b. To count and record all votes
- c. To handle all correspondence assigned by the President
- d. To perform all duties assigned by the President
- e. To perform all such duties as the Board of Directors may from time to time prescribe.
- f. To be coordinator of all Team Moms/Dads for Baseball, Softball, Football, Cheerleaders, and Basketball unless otherwise designated by Board.
- g. To arrange meetings sites and contact the membership

D. Treasurer

- a. To receive and collect all funds
- b. To dispense all bills and charges under the direction of the Board of Directors.
- c. To maintain an accurate and current ledger as to all Association funds receivable and payable
- d. To perform such duties as the Board of Directors may prescribe from time to time, including appointments as prescribed by the Board of Directors.
- e. To recount all votes
- f. To complete and maintain documentation as required by Law, i.e. IRS
- g. To present current balances of each sport and current outstanding bills and deposits at each meeting. And make copies of such available to the members present.

E. Commissioners

- a. To coordinate all matters with all coaches of the area and enforce all Rulings required by the by-laws and Rules of the Association
- b. To act as go-between in all matters between coaches and the Board of Directors
- c. To resolve any and all game rules as set out in the Rules of the Leagues governing rules

- d. To act along with the President, unless otherwise designated, as an Official spokesman of KYA during his/her season.
- e. To appoint a Sports Committee for his/her sport, i.e. Deputy commissioner, equipment manager, grounds keeper, etc. To aid in his/her duties.
- f. To report all written and signed infractions of the KYA rules & by-laws to his/her sports committee for recommendation
- g. To attend all Committee meetings for rules review of their sport and for discussion on any infraction pertaining to their sport.
- h. To work with the Vice-President on purchasing uniforms and equipment
- i. To get all fund-raising approved for the Board in the event to cost money to start up.
- j. Should appoint Assistant Commissioner each year and submit name to Board.

F. Fundraising Commissioner

- a. To be responsible for all KYA fundraising activities, collections, distributions, etc.
- b. To help coordinate sponsorships

G. Concession Stand Commissioner

- a. Inventory and maintain all concession stands and restrooms
- b. Keep concessions stand stocked as needed during each session
- c. Schedule workers for concession and gate, where applicable
- d. Schedule Board members to help run concession stands.
- e. Work with Commissioner

Article VIII- Election Procedures

Section 1

All persons seeking an elected office on the KYA Board of Directors must submit such a request in writing to the standing Board 72 hours prior to voting at the October meeting.

Section 2

No elected official can take office until background check is completed and clear.

Section 3

All current members in attendance will have voting privileges at all meetings. Membership will be verified by a membership roster and proper voting procedures will be as follows: Make one general ballot.

Article IX- Awards

- A. Trophies will be awarded to all players in KYA
- B. Any extra awards or trophies given within a KYA League will be given on a team basis to all players. Expenses shall be the coach's responsibility.
- C. KYA will award a Career Trophy at the last eligible year for players who have played in the following sport for 5, 6, 7 or 8 years: Baseball, Basketball, Football & Cheerleading. Only one Career Trophy will be awarded per player per sport. Any player that has 9 or more consecutive years will be presented with a special award their last year of play. The Board of Directors must approve any exceptions.
- D. Any participant who has 10 consecutive years in KYA shall be presented a lifetime membership in KYA. This card entitles members to voting privileges and free admission to any KYA function.

Article X- Miscellaneous

Section 1

Any changes or additions to the By-laws will be accomplished at the January meeting, unless deemed necessary by the Board of Directors.

Section 2

An independent audit will be performed as deemed necessary by the Board of Directors or in the event of a member's written complaint to insure accuracy of the Treasurers' reports.

Section 3

All funds collected should be deposited in their entirety within 3 days of being received.

Section 4

The individual sport commissioner is responsible for any rule reviews. All final rules should be presented to the board for review 30 days prior to season starting. Commissioners are responsible for ensuring all coaches have copies of finalized rules.

Section 5

The Board of Directors shall have the authority to disperse all issues involving the day-to-day operations of the Association at their discretion.

Section 6

No alcoholic beverages or drugs on any kind will be permitted at any KYA function including team parties. Any violations will result in suspensions of coaching and revocation of membership after review by the sports committee at the Board of Directors.

Section 7

No member shall ever attempt to use the water, lighting system, electricity or any other utility unless by permission of the President.

Section 8

Any and all complaints or concerns need to be in writing (within 24 hours) and delivered to the commissioner of that sport. The sports commissioner will address the problem and decide on the best resolution. If the sports commissioner cannot come to a resolution or the individual that has the grievance disagrees, the issue can then be taken before the Board. The Board will not consider any grievance that is not written or been brought through the proper commissioner. The decision of the Board will be final.

Section 9

All Vendors should be approved by the Board.

Section 10

The Board reserves the right to set a fee for the use of facilities by outside organizations.

Section 11

All discounts and/or scholarships towards any KYA fees are to be presented to the board for approval prior to completing registration.

Section 12

Commissioners are responsible to present completed rosters to the Secretary prior to the first game of the season.